



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	VIKRAM DEB (AUTONOMOUS) COLLEGE, JEYPORE
Name of the head of the Institution	Dr Rachana Acharya
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06854251395
Mobile no.	9853500927
Registered Email	vdacollege@gmail.com
Alternate Email	racharaya1960@rediffmail.com
Address	NH-26, Jeypore
City/Town	Jeypore
State/UT	Orissa
Pincode	764001

2. Institutional Status					
Autonomous Status (Provide date of Conformant of Autonomous Status)			16-Jul-2004		
Type of Institution			Co-education		
Location			Urban		
Financial Status			state		
Name of the IQAC co-ordinator/Director			Mr. Ranjan Kumar Pradhan		
Phone no/Alternate Phone no.			06854251395		
Mobile no.			9437338582		
Registered Email			vdacollege@gmail.com		
Alternate Email			ranjankumar5769@gmail.com		
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)			http://vikramdebcollege.ac.in/NAAC.php		
4. Whether Academic Calendar prepared during the year			Yes		
if yes,whether it is uploaded in the institutional website: Weblink :			http://vikramdebcollege.ac.in/quotation/quotationpdf/Academic%20Calendar%20for%202018-19.pdf		
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	81.00	2007	31-Mar-2007	30-Mar-2012
2	B	2.79	2016	25-May-2016	24-May-2021
6. Date of Establishment of IQAC			31-Jul-2014		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Career operunitites in BSF/CRPF	04-Sep-2018 2	83
Career Counselling for agriculture and related fields by OUAT	04-Nov-2018 1	129
Training (of soft skill development)	30-Jan-2018 3	81
Campus recuritment by BILT	18-Apr-2019 1	82
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Establishment of Career Counseling Cell

2 Feed Back from students

3. Proposal for National Seminar and fund allocation

4. Preparation of IDP for OHEPEE (Odisha State Higher Education Project for Excellence and Equity)

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Career Counselling of students	Six number of Career Counselling meetings were held
Activation of outreach porgrammes	NCC, NSS, YRC activity increased
Soft skill development of students	Soft skill training by Twaran, Mumbai has been taken up for three days
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Governing Body	07-Jan-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

27-Apr-2016

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

18-Jan-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

1. SAMS (Students Academic Management System) 2. PIMS (Personal Information Management System) 3. HRMS (Human Resources Management System) 4. IFMS (Integrated Financial Management System)

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
View File			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
B.A.BEd	BACHELOR IN EDUCATION	08/07/2018	BA. B. ED.	08/07/2018
B.Sc.B.Ed	BACHELOR IN EDUCATION	08/07/2018	B. SC. B. ED.	08/07/2018
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Self Defense Training Programme	01/09/2019	462
Skill Development Class	19/01/2018	915
Yoga Class	25/02/2019	60
SECC 1 Logical reasoning and quantitative attitude	19/01/2018	915
Career Counselling	01/07/2018	320
Communicative English	01/07/2018	915
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The institution has developed feed back format for both parents and students. On the basis of feedback received from the students and parents necessary steps have been undertaken for the development of those dimensions. Students had higher degree of satisfaction on quality of teaching, practical, laboratory work, examination and evaluation, interaction with teachers outside the class, guidance and counseling, departmental seminar library and students have mediocre degree of satisfaction on co-curricular activities, central library, cleanliness and ambiance, security arrangement, canteen facilities, medical facilities and sport facilities. Students have low degree of satisfaction on internet facilities in the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	911	322	38	Nill	97

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
97	46	5	8	3	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Proctorial system is utilised for students mentoring in the College. All the students have been classified into certain number groups with a maximum capacity of 32 in each group. For each proctor group one teacher is allotted as mentor. The mentor organises a number of counseling sessions with the students of that group. The academic and non-academic matters like activity in campus is discussed and steps for improvement of academic atmosphere were taken.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1233	38	1:32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
68	38	30	Null	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	2nd Semester/4th Semester/6th Semester/2018	03/04/2019	10/05/2019
BCom	B. Com	2nd Semester/4th Semester/6th Semester/2018	03/04/2019	10/05/2019
BSc	B. Sc.	2nd Semester/4th Semester/6th Semester/2018	03/04/2019	10/05/2019
MA	MA	2nd Semester/4th semester	03/04/2019	10/05/2019
MCom	M. Com	2nd	03/04/2019	10/05/2019

		Semester/4th semester		
MSc	M. Sc.	2nd Semester/4th semester	03/04/2019	10/05/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
32	1196	2.68

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

NA

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor	730	UGC	120000	0

Projects

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	Nil	Nil
No file uploaded.		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	Nil	Nil	Nil	Nil
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
NA	Nil

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	3	1.2
National	History	1	1.2
International	Physics	2	Nil
National	Sociology	5	4.1
National	Zoology	3	4.7
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	1
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
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NA	Nil	Nil	Nil
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Structural, electrical and dielectric properties of double perovskites: BiHoZnZrO ₆ and BiHoCuTiO ₆	Sujit Kumar Dehury	JOURNAL OF MATERIALS SCIENCE-MATERIALS IN ELECTRONICS	2018	2.195	Vikram Deb (Autonomous) College, Jeypore	5
Electrical and dielectric properties of bismuth holmium cobalt titanate (BiHoCoTiO ₆): a complex double perovskite	Sujit Kumar Dehury	JOURNAL OF MATERIALS SCIENCE-MATERIALS IN ELECTRONICS	2018	2.195	Vikram Deb (Autonomous) College, Jeypore	13
No file uploaded.						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Structural, electrical and dielectric properties of double perovskites: BiHoZnZrO ₆ and BiHoCuTiO ₆	Sujit Kumar Dehury	JOURNAL OF MATERIALS SCIENCE-MATERIALS IN ELECTRONICS	2018	5	5	Vikram Deb (Auto) College, Jeypore
	Sujit	JOURNAL	2018	5	13	Vikram

Electrical and dielectric properties of bismuth holmium cobalt titanate (BiHoCoTiO6): a complex double perovskite	Kumar Dehury	OF MATERIALS SCIENCE- MATERIALS IN ELECTRONICS			Deb (Auto) College, Jeypore
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Presented papers	Nil	2	Nil	Nil
Attended/Seminars/Workshops	Nil	10	Nil	Nil

No file uploaded.

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NA	Nil	Nil	Nil

No file uploaded.

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultant(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NA	Nil	Nil	Nil	Nil

No file uploaded.

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NCC Day Celebration	NCC	1	42
Blood Donantion Camp	NCC	6	116
Road Safty Week	YRC	2	40
South Zone Special YRC Study Cum Training Camp	YRC	2	40

NSS Special Camp at Sundhiguda, Bariniput	NSS	2	25
Yoga Day Celebration	YRC	5	50
Compain of Green Good Deed	YRC	1	23
No file uploaded.			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
RDC Camp	1	Office of President, Govt. of India	1
Governer Award	1	Governer Sate Govt. of Odisha	1
Football in Inter University level	4	Berhampur University	4
Cricket in inter University Level	3	Berhampur University	3
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Aids Awareness	YRC	To create awareness about aids	1	40
Swachh Bharat	NSS	Cleanness of the Campus	2	40
No file uploaded.				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

No Data Entered/Not Applicable !!!

No file uploaded.

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NA	Nil	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32000	Nil	2057	Nil	34057	Nil
Reference Books	18520	Nil	300	Nil	18820	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
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		is developed	content
NA	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	103	4	3	4	4	14	94	0	0
Added	5	0	0	0	0	0	0	0	0
Total	108	4	3	4	4	14	94	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

<p>The College has 14 laboratories in different science departments. Which are well equipped lab equipment, chemicals, reagents and other requirements. The maintenance of these laboratories is carried out on annual basis utilizing the lab development fund collected from the students for purchase of new equipment. Proposals were sent the Government, after due approval costly equipment will be purchased. The Computer Labs are maintained by utilizing the self financing of the department. The Classrooms and other physical infrastructure like gymnasium, urinals, etc. is looked by PWD and PHD.</p>
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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil

Financial Support from Other Sources			
a) National	Medhabruti, Perena	38	255000
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga Meditation	25/02/2019	120	Art of Living
Soft Skill Development	01/09/2018	35	-
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling	356	356	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Tech Mahindra	68	8	NA	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NA	Nil	Nil
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the Govt. notification election to Students Union and other cultural body have been completed and students representative team were elected. Principal also has nominated students to IQAC. These students actively participated in different activities of the College.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute has decentralized most of the managerial assignments. The College again, stressed upon participating management. Two such examples are as follows: Example -1: After the change of the curriculum into CBCS pattern, the students and the teachers experienced paucity in good quality text books and reference books to address this problem large number of books under RUSA scheme

have procured for library. Which library books are for Central Library. These are then diverted to seminar library of the different departments and the stake holders (Students and teachers) of the department participate in management of the Seminar Library. Example-2: The College manages the internship, study tour of different departments by participatory management of different of stake holders like students, teachers and community.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of students to different undergraduate programme is conducted through student Academic management system as per the direction and modalities stipulated by the Govt. of Odisha Higher Education Department. Action has been taken by the principal and officer in charge of admission to stick to the direction and modalities of the Govt. Transparency has been maintained in the process of validation, admission and subject allotment
Human Resource Management	Human resource management is the practice of managing an organization's employees for quality enhancement process. Strategic planning has been done in the beginning of the session for the best utilisation of human resources through the application at ICT online collection of fees, practices have been adopted in the institution. Besides important notices are circulated electronically which has saved human resources
Teaching and Learning	Teaching Learning plays a very important role in the process of quality enhancement. The role of the teachers and head of the department is vital. So far as curriculum delivery system is consider. HODs, Academics Bursar and Principal monitors the coverage of curriculum on regular basis. students seminar. practicals, remedial classes, career counseling session, group discussion sessions, etc are organized on regular basis. The language laboratory, smart rooms are being used by teachers for hi-tech academic sessions.
Curriculum Development	The College has already adopted CBCS curriculum since 2015. The curriculum

again revised on annual basis by the Board of Studies of concerned departments on the basis of local needs or as per guidelines of affiliating University. The Curricular activities is strictly followed by an Academic Calander

Examination and Evaluation

The College has adopted CBCS curriculum since 2015. To pursue this curriculum at the beginning of the session academic calander has been published in the consultation with common minimum standard of higher education department. The examinations in CBCS curriculum are of two types. Continues evaluation in the form of mid semester examination and term end examination. The mid-semester examination is also known as internal examination and it accounts for 20 weightage in marks for particular paper. The term end examination is external examinations i.e. the question paper settings and evaluation of answer scripts are done outside the College. The result is published within 25 days from the last date of examination

Research and Development

The College has a research committee. At the beginning of the session the research committee recommends some initiatives for improvement in Research and Development. On the basis of each recommendations the College organise different quality initiatives. Some initiatives are as follows :1.Organizing international/national seminar in Sociology, Philosophy and English department. 2.Procurement of Lab equipment to facilitates research works. 3. Procurement of books and journals to facilitate research and development.4. To inspire to post graduate students for research work some research oriented topics were given for their project work for the fulfillment of their academic curriculum.

Library, ICT and Physical Infrastructure / Instrumentation

Library, ICT and Physical infrastructure/Instrumentation strengthen the quality aspect of institution. Initially it has been planned to develop five number of class rooms into ICT enabled classroom. by the installation of LCD projector and audio system. again the library committee has decided to complete the

library building in this academic session. A good number of reference books and journals have been procured for library. Five number of computers have been provided for the purpose of e-library.. Drinking water facility have been improved by installation of water purifier with cooler at Administrative Block, Boys Common Room , Science Block ,Commerce Block and Humanity Block. Fire extinguisher have been installed at different sensitive location like electrical panel boards, laboratories, office etc. The College has repaired the CC TV facility of different locations and new CC TV installation have been made. Two virtual class room has been developed and optimum use of these class rooms have been chalked out.

Industry Interaction / Collaboration

At the beginning of the session the research committee chalked out strategy for industry interaction/collaboration. In the academic session 2018-19 Tech Mahindra visited the College for campus selection and selected 08 students for recruitment. Local paper mill BILT also visited the College and selected 14 students for recruitment.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<p>For last couple of years admission to different undergraduate programme are conducted through SAMS under the overall supervision of Govt. of Odisha. Students apply online and merit list indicating the names of the college and streams to which candidates can be admitted are published online by the Government. After selection, students report their respective college where the document are verified and they are formally admitted. Even admission fees are paid online</p>
Finance and Accounts	<p>The college receives grants from the Govt. to meet the expenditure towards salary of the employees, developmental works and the routine works. The college generates its own funds by conducting several self financing courses as well as courses in publicprivate partnership mode (PPP Mode). Accounts of the college money is meticulously maintained. The cash books, daily collection registers and other registers like stock registers</p>

are maintained and updated regularly. The college expenditures are audited by the audit parties of the Accountant General. The principal, The Accounts Bursar, Head Clerk, Account and other support staffs ensure that transparency and accountability are maintained so far as college finances are concerned. Students deposit their fees through online mode (SBI collect). This has reduced long queues in the fee collection counter which save time and energy of students and faculty members

Administration

The college is under the administrative control of department of Higher Education Govt. of Odisha. Accordingly the administration of the college is carried out as per policies and direction of the Govt. The principal is the administrative Head of the college and is incharge of ensuring smooth conduct of academic activities, office works and other cocurricular and extra curricular activities. Faculty members are assigned extra curricular duties and there is a dedicated team of officers to assist the principal in the smooth discharge of duties. The Administrative Bursar, Accounts Bursar, Academic Bursar and different other officers render required assistance to the principal

Examination

Semester examinations are held strictly according to the schedules outlined in the academic calendar drawn up at the beginning of the academic session. Timely conduct of examination and publication of results are the hallmarks of this institution. Examinations are conducted in a free, fair and transparent way under strict supervision by the invigilators inside exam hall. Question papers are set and answer scripts are evaluated by academics of credibility and those whose names are approved by Board of studies. Midsemester exams are also conducted for different courses. Robust grievance redressal mechanism is in place in respect of examinations. Applications forms for students are entertained for readdition, providing photocopies of valued answer scripts etc. The entire examination section works under the guidance of the Controller of Examinations, Deputy controller and support staff. The

	result of the examinations is uploaded in the college websites. Tabulation, readdition works have been digitalised
Planning and Development	As it is a Govt. College, all units of planning and developmental works are executed by the agencies of the Govt. However, the college submits plans for infrastructural development to the Govt. which in turn designs the plan outlay and works out the estimate of expenditure. After due approval by administrative authority, the plans are executed. The Govt. provides funds for this purpose. Apart from this, a number of developmental works have been undertaken under the auspicious of RUSA and world bank.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NA	Nill	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NA	Nill	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Chemistry organised by Berhampur University, Berhampur	2	08/01/2019	28/12/2019	28
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NA	NA	NA

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external audit regularly. Internal audit is done by the Accounts Bursar daily. External audit is done by the Auditors from Department of Higher Education and auditors from Accountant General. Mostly they verify the cashbook, daily collection register, pass book, all vouchers pertaining to purchase of all essential items, comparative quotations etc. Besides the stock register is also verified by the auditors regularly. There are two types of stock register like central stock register and departmental stock register. Both the stock registers are verified relating to bill no. and date, the items purchased etc. They also verify the resolutions of purchase committee and process of purchase of items. For maintaining transparency in the financial matter, audit is done regularly

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	0
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal
Administrative	Yes	Department of Higher Education, Government of Odisha	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Through there is no formal parent teacher association, Parent Teacher meeting is organised regularly.
- In the academic session 2018-19 Parent Teacher meeting has been organised in all the 16 Departments from 12.11.2018 to 16.11.2018.
- Parents have provided their suggestions through Feedback Format provided to them.
- They have suggested measures for improvement of educational ambiance of the College pertaining to students' attendance in class and keeping

the campus clean

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The NAAC recommendations have been followed in the academic session 2018-19 the following initiatives have been taken: 1. Completion of construction of library building on war footing basis. 2. Procurement of library books for CBCS curriculum. 3. Improvement of infrastructure of hostels.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC Meeting	17/08/2018	17/08/2018	17/08/2018	9
2019	IQAC Meeting	03/01/2019	03/01/2019	03/01/2019	8
2018	Campus Recuritment by BSF/CRPF	04/09/2018	04/09/2018	04/09/2018	83
2019	Development of Cummnication Skill	30/01/2019	30/01/2019	01/02/2019	96
2019	Development of Cummnication Skill	07/02/2019	07/02/2019	09/02/2019	96

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of International Womens Day (Theme: Think	08/03/2019	08/03/2019	32	42

equal, build smart, innovative for change)

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Environmental Consciousness and Sustainability/Alternate Energy initiatives
Environmental studies have been a component of course in Ability Enhancement compulsory course (AECC) for students. Cleanliness drive and plantation programme is a regular feature. Students and faculty members switch off electronic equipment around the institution during the off hours. Students and faculty members are encouraged to use facilities, go for green transaction and avoid using papers.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
NA	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Invited Lecture by Senior scientist Dr. Chintamani Das of BARC, Mumbai	05/02/2019	05/02/2019	68
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Vikram Deb (Autonomous) College, Jeypore has under taken several Eco-friendly initiative for clean environment and safe campus for better teaching and learning experience of the students. 1. Plantation programme has been under taken during the Bana-mahostava in collaboration with forest department. 2. Regular campus cleaning activities were undrer taken by NSS and YRC volunteers. 3. To maintain greenery of the campus sufficient number of daily wage workers have been employed.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1: Vikram Memorial Lecture : Goal: The College is situated in a remote district of Odisha which is about 550 Kms. from state capital. Thus it is quit obvious that it is disconnected in many ways from the rest of Odisha. Practice: In the Academic year 2018-19 Senior Scientist BARC, Dr. Chantamani Das have been invited to give Vikram Memorial Lecture Context: In this context to connect the College with rest of Odisha the College has adopted Vikram Memorial Lecturer series. During this programme eminent personalities have been invited from different spears of activities (Academicians, Scientists, Seniors Bureaucrat, Academic Administrators, Writers, Philosophers Social Workers, etc.) Practice: On 5th February 2019 Dr. Chintamani Dash, Senior Scientist, BARC has been invited to give Vikram Memorial Lecturer Best Practice 2: Library at door step: Goal: to provide good quality CBCS text books to students seminar library have been strengthen. Context: After adoption of CBCS curriculum 2015 it was felt that the books that are present in Central Library are not sufficient and upto date in this context a large number books under RUSA Scheme has been procured. Practice : These text books CBCS were transferred to department Seminar Library for optimum utilization of students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Inclusiveness: The College is situated in the infamous KBK district of Odisha with a high percentage of SC/ST population. The social and economic backward students is the major concern of high drop out rate in higher education. In order to solve this problems the College provide quality higher education at an affordable cost.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Environmental Audit: Conduct of Environment audit is an emerging area in the present context. Environment is a complex of physical, chemical and biotic factors that act upon on organism or an ecological community and ultimately determine its form and survival. Environmental audit is a methodological examination of Environmental information about an organisation. In this connection it has been proposed to undertake environmental audit in the coming session to know how best the environment can be protected. Formation of EcoClub : Eco club plays an important role in creating environmental awareness amongst the future generation. The purpose of eco club is to create a clean and green

consciousness amongst students through various innovative methods. In this connection it has been proposed to form ecoclub in the institution for promoting environmental awareness among the students. Formation of incubation centre : The mission of incubation centre is to nurture and empower the next generation entrepreneur to serve the local problems. The purpose is to nurture, encourage and develop innovation and entrepreneurial skills among the students. In this connection it has been proposed to form incubation centre. Publication of college bulletin Quarterly with reports on important events and achievements during that period : It has been proposed to publish college bulletin quarterly so all the important events of the institution could be exhibited properly. Faculty improvement programme : Quality enhancement can be done through organising faculty improvement programme for both teaching and nonteaching faculty members. It has been proposed to undertake different programmes like skill based course under faculty improvement programme. Strengthening students' mentoring system :Students are the important stake holder of the institution. Teachers facilitate the process of teaching and learning, so they are regarded as the mentors. In order to motivate the learners, to develop personal contact with the students and to solve their academic problems mentoring system is to be strengthened. Hence it has been proposed to undertake activities relating to mentoring system. Students' data base for 2019 Admission batch : The detail information about a particular student is to be recorded in the student data base which help the teacher in the process of follow up and monitoring. Hence it has been proposed to prepare data base for 2019 admission batch. Creation of learning centres with online resources: To strengthen teaching learning process it has been proposed to create online resources in the institution to provide students and teachers with freeofcharge, ready to use teaching and learning resources. Construction of auditorium with 700 capacity in the campus : Under the infrastructural aspect of the institution for providing better facilities to students in participating seminar, conferences, extra mural lectures and organising workshops, it has been proposed to construct an auditorium in the institution.